

27/3/2018



DOON UNIVERSITY, DEHRADUN
Mid Term Examination, Second Semester, 2018
School of Management

Course: MMS 516, Human Resource Management

Time Allowed: 2 Hours

Maximum Marks: 30

SECTION A

Attempt **any five** questions:

*(Marks: 5*2=10)*

1. Differentiate between Personnel Management and Human Resource Management.
2. What is poaching?
3. What is Job Description?
4. What is meant by manpower inventory?
5. What is meant by Job Enlargement?
6. What are employee referrals?

SECTION B

Attempt **any two** questions:

*(Marks: 2*10=20)*

1. Define Recruitment. Discuss the different external sources of recruitment?
2. Explain in detail the process of Human Resource Planning? Write its importance in organizations.
3. What is Job Analysis? Discuss its importance in detail.