



18/12/2012

DOON UNIVERSITY, DEHRADUN
Final Semester Examination, First Semester, 2012
School of Social Science

M.Sc. Integrated Economics
Course: SSG – 102: Computer Application for Economists

Time Allowed: 3 Hours

Maximum Marks: 50

Note: Attempt All Questions from Sections A,B,C.

SECTION : A (Short Answer Type Questions/ to be answered in about 75 words). Attempt ALL Questions.

(Marks: 5x2=10)

1. What is a word processor?
2. What is a spread sheet?
3. What is a Database application?
4. Define standard font size, color , margin for a aesthetic presentation.
5. What are presentation application?

SECTION : B (Short Answer Type Questions to be answered in about 250 words.)Attempt ALL Questions.

(Marks: 4x5=20)

1. What are the features of word processors?
2. What are the features of spreadsheet?
3. What are the features of Presentation application?
4. What are the features of an Database application?
5. Write the application which make following datatypes-
 - CSV
 - SAV
 - XLS
 - DOC
 - PPT
 - ACCDB

SECTION : C (Long Answer Type Questions to be answered in about 750 words.) Attempt any TWO Question.

(Marks: 10x2=20)

1. Describe how to prepare a report / resume in a word processor
2. Describe how to use excel for mathematical and statistical functions
3. Describe how to use excel for Graph plot and interpretation
4. Describe how to use access for preparing a questionairre
5. Describe how to prepare an effective presentation.